

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS  
REGULAR BOARD MEETING MINUTES

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, October 3, 2025, at 10:00 a.m. online via Zoom video communication platform and at 500 Mero Street, Frankfort, Kentucky.

MEMBERS PRESENT

Karyn Hascal, Chair  
Dr. Stephanie Raglin, Vice Chair  
Leon Heaton  
Danielle Matlock  
Shreeta Waldon  
Julie Bowers-Pryor  
Chris Holcomb  
Stephanie Hoskins  
John Schmidt  
Aaron Smallwood

DEPARTMENT OF PROFESSIONAL LICENSING

Jeff Bardroff, Section Supervisor  
Kristen Lawson, Commissioner  
Catherine Falconer, Attorney Supervisor  
Niki Sharp, Board Administrator  
Lisa Traylor, Board Administrator  
Chasity Wray, Fiscal  
Daniel Leffel, Board Attorney  
Miranda Guarnieri, Board Administrator

OTHERS IN ATTENDANCE

Angelina Broughton  
Lucas King  
Ashley Fulton  
Candice Fee  
Cassie Lindsey  
Jacob Boston  
Jacqueline Messer  
John Ferguson  
Julie Brooks  
Matthew Burns  
Rebecca Cable  
Stacie Graves  
Brian Alsup  
Michael Lafavers  
Tensie Ledford  
Nicole Burton  
Cade Thomas  
Julie Bowers  
Matthew Stalker  
Rhonda Hardin  
William English  
Alicia Ison  
William Anderson

MEMBERS NOT PRESENT

CALL TO ORDER

- Mrs. Hascal called the meeting to order at 10:00 a.m.

MINUTES

- Mrs. Matlock made a motion to approve the September 5, regular board meeting minutes. Motion was seconded by Dr. Raglin, and the motion carried unanimously.

DPL REPORT

- Commissioner Lawson informed the board that DPL is still working on getting more help for the ADC board.

OLD BUSINESS

- HB505 is still in the process of being implemented with CHFS and ADC and FAQ's to be posted on CHFS website and ADC website once legal team reviews FAQ.
- CCS forms have been approved by LRC and are awaiting final processing to submit to IC&RC for CCS exam and reciprocity.

NEW BUSINESS

- No report.

LEGAL COUNSEL REPORT

- No report.

#### APPLICATION REVIEW

- Dr. Raglin made a motion for closed session pursuant to KRS 61.810(1)(j)(k) for application review. Motion was seconded by Mrs. Matlock, and the motion carried unanimously. The Board entered closed session at 10:36 a.m.
- Dr. Raglin made a motion to enter open session at 1:44 p.m. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.
- Mr. Heaton made a motion to approve the credentialing applications that were submitted via mail. Motion was seconded by Dr. Raglin, and the motion carried unanimously.
- Mr. Holcomb made a motion to approve the credentialing applications submitted via eService's as reviewed. Motion was seconded by Mr. Schmidt, and the motion carried unanimously.

#### REVIEW COMMITTEE

- The review committee made a motion to accept the review committee's recommendations. Motion was seconded by Dr. Raglin, and the motion carried unanimously.

#### COMPLAINTS COMMITTEE

- No report.

#### TRAVEL AND LODGING

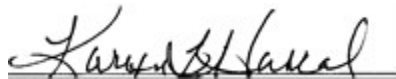
- Ms. Waldon made a motion to accept travel, Per Diem for the October 3, 2025, regular meeting. Motion was seconded by Mr. Holcomb, and the motion carried unanimously.

#### NEXT MEETING

- November 7, 2025 @ 10:00 a.m.

#### ADJOURN

- Ms. Waldon made a motion to adjourn at 1:50 p.m. Motion was seconded by Mr. Holcomb, and the motion carried unanimously.



Karyn Hascal

ADC Board Chair